

# COVID-19 Conditions of Use

## Step 3

### Arenas

Organization Name:

Main Contact:

Contract #

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1. All users must comply with all current guidelines, regulations and recommendations related to COVID-19 by Ottawa Public Health, the Municipal and Provincial government, the sport governing body and their Association.
2. A valid \$2 Million Liability Insurance Certificate naming the City as an additional insured is required.
3. All individuals must complete an assessment prior to entering the facility. All assessments must be completed the same day clients are attending their ice time.
4. The contract holder will make sure all participants, including players, coaches and [parent/guardians](#), are pre-screened for COVID-19 based on the information below and that they have collected contact information to support contact tracing.

The following individuals are **not permitted** to participate in the rental:

- ❖ Anyone who has recently returned from traveling outside of Canada, in the past 14 days.
- ❖ Anyone who has knowingly been exposed to or been in contact with anyone who has tested positive for COVID-19, in the past 14 days.
- ❖ Anyone who is sick or has any of the following symptoms:

Runny Nose	Cough	Difficulty Breathing	Muscle Aches	Nausea/ Vomiting	Difficulty Swallowing
Fever	Sore Throat	Headache	Loss of Taste or Smell	Abdominal Pain/ Diarrhea	Shortness of Breath

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5. A safety plan must be in place for all contract holders.
6. Contract holders will be responsible for collecting all contact tracing information as well as actively screen all individuals associated with the permit before they enter the facility.
7. The Contract Holder agrees to take attendance for each date on the contract and for each group accessing the space during the rental period. **Records must be kept for One Month (31 days)** for the purpose of tracing in the event of a COVID-19 outbreak.
8. There are no restrictions on team sports. Physical contact, size of teams, cohorts or any other game play scenarios can resume.
9. The total number of members of the public permitted to be in the facility at any one time is limited to 50% of the capacity of the facility. Please see attached Capacity Limit document. Maximum capacity will be posted outside of the facility. Contract holder is responsible to ensure the capacity limit is respected.
10. Locker rooms, change rooms and showers are open. Participants must keep their masks on in the changerooms and remain 2m from members outside of their household until actively participating. Overflow chairs will be provided in the facility.
11. Any person who enters or uses the facility (or when waiting in line outside the facility) other than when participating in a team sport, must wear a **mask** and maintain a physical distance of at least 2 meters from any other person who is using the facility unless within the same household.
12. Dryland Training is not permitted in the facility unless allocated as a separate hall booking.
13. We ask that all user groups limit their time inside the facility before or after their ice time to alleviate capacity issues.

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14. All bookings are required to be scheduled to reflect the pre-established zamboni schedule. It is important to maintain the allocated flood times to allow staff sufficient time to prepare for the next rental, especially in multi-pad facilities.
  - ❖ **Example:** A rental group is allocated at time slot from 6pm-9pm, flood times will remain at 6:50pm, 7:50pm & 8:50pm.
15. The City of Ottawa has a zero tolerance Harassment Policy. All individuals must maintain respect for staff and patrons in the facility.
16. The City of Ottawa [COVID-19 Conditions of Use for Arenas](#) must be followed at all times. Failure to comply will result in immediate removal from the facility, non-refundable ice cancellation and review of future contract bookings.
17. All individuals must comply with all current OPH recommendations and directives related to COVID-19. Please visit [www.ottawapublichealth.ca](http://www.ottawapublichealth.ca) to learn more.
  - ❖ Please also visit this link for additional resources related to sports and recreation: [Sports, Recreation and Being Active During COVID-19 - Ottawa Public Health](#)
18. Conditions of use and contract amendments are subject to change with direction from the Provincial Guidelines and Regulations and Ottawa Public Health.

I have read, understood and agree to all the Conditions of Use listed above.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_